**MINUTES**

**BOARD OF DIRECTORS MEETING**

**Tuesday, January 11, 2022**

**10:00am-11:30am**

**Join Google Meeting: meet.google.com/zvw-xazt-dst**

**In Attendance: Raul Oliva, John Coombe, Carol Hickam, Karen Benson, Al Hale**

**Brenda Holland, Jennifer Ramsey, Tabatha Godoy**

**Meeting called to order at 10:05**

OLD BUSINESS

* Review and approve [minutes from previous meeting](https://docs.google.com/document/d/1Ss7klwR9CSknGD7EhtsUBzykkx0gn_6g/edit?usp=sharing&ouid=105547096092108783500&rtpof=true&sd=true)

-Motion to approve by Al. Seconded by John

* Review of [BOD action items](https://docs.google.com/spreadsheets/d/1AhR9o35cA4BaCZ2bYMs9kFE3Nhs5Zgm0/edit?usp=sharing&ouid=105547096092108783500&rtpof=true&sd=true) and projects from last meeting

-Raul will look into Powerschool

* Plan for calling to thank individual donors (Karen)

-ACTION ITEM: Jen to email the BOD w/ list and talking points

NEW BUSINESS

* Plan for Grandparents group moving forward

-ACTION ITEM: Tabatha to email names and phone numbers to Carol. Carol to touch base w/ Grandparents via phone (see if they want to meet virtually or over phone, given current Covid situation).

* [Board Manual](https://docs.google.com/document/u/0/d/1F7waRg8GZLvYxs4jvsA_vjlx0hEoMw1CaCcPOUtk3Kg/edit) Approval

-No changes or suggestions.

-Motion to approve by John. Seconded by Raul

* Review and approval of [new Board Report](https://docs.google.com/document/d/1y0y96rTHU5KH9XZIP5Om2dFdJ2hTQNKW/edit?usp=sharing&ouid=105547096092108783500&rtpof=true&sd=true)

-ACTION ITEM: Jen to Update Clinical to include bi-monthly column

-Karen moves to approve as amended. Seconded by Mary

* Annual meeting date

-Have in September (in alignment with our fiscal year). Moved and seconded. Unanimously approved.

* Insurance update (Al)

-Tail coverage necessary for switching providers; will be relatively expensive.

-Try switching agents w/ same company (give it 6 months or so?)

-ACTION ITEM: Jen to meet w/ manager this afternoon to discuss.

* Survey (Dave)- table until March meeting when Dave can attend

* New Organizational Chart

-Do we have job descriptions for every position?

Outreach Committee:

* Grants update

-On target. Many grant awards announced in summer.

-In the running for Adolph Coors Foundation funding- site visit in 2 weeks.

* Local Outreach Efforts Summary

-Friends of Youth and Nature. Youth activities are growing- outdoors; farm activities; knitting. More youth are involved.

Organizational Excellence Committee:

* Review of Financials

-Balance sheet: Look at total checking/savings- want to have 3 months in reserves (currently at double that- 6 months)

-Financials sheet: Look at Income Dec2021 YTD Actual total 128K against plan of 118K. -Expenses- payroll Dec2021. Switched to monthly payroll (instead of biweekly). Look at YTD and we are on target.

-Overall financially, things are looking very nice.

Clinical Committee:

* Neurofeedback Business Progress

-Steady amount of Neurofeedback happening.

-Families First grant helping to cover youth Neurofeedback to outside agencies

* Hiring another full time time therapist

-Second interview on Thursday- sharp, leader, would be 3rd full time therapist; increases clinical capacity

* Success against expulsion effort

- Delta HS student was expelled without any notice. Involved ARC and disability law in Denver. Huge effort and everyone worked together. Student is now unexpelled, able to attend school, and has a new program.

* Youth Partner development of youth engagement

-Youth engagement is up for elementary-aged youth.

-Hard to engage teens, but we are hopeful to connect them w/ Nature Connection for trail-building.

Next Board Meeting: March (look at the second week in March. Jen will check w/ Dave)

Meeting Adjourned @ 11:29